

Checklist

Occupation Permit - Self Employed

	1st Application	2nd Application
Forms		
BOI Registration form	✓	
Application Form for Occupation Permit	✓	✓
Signed Undertaking	✓	✓
Processing fee (Office Cheque / Bank draft)	✓	✓
Personal documents		
Passport details (Personal data page & last entry visa page)	✓	✓
Full Birth Certificate (in English or French language)	✓	
Marriage Certificate/ Divorce Certificate	✓	
Four recent colour identical passport sized photographs	✓	✓
Medical certificate	✓	
Copy of Occupation Permit		✓
Original or true certified copies (by competent authority) of Academic/Professional Qualifications	✓	
Curriculum Vitae (if any updates, submit for 2 nd Application)	✓	
Business/ Work related Documents		
Business Registration Card	✓	✓
Business plan	✓	
Investment (Evidence of transfer of funds)	✓	*1
Contracts and letter of intent from potential clients (min. of 2)	✓	

Note:

*1: At time of renewal, the business activity should have generated an annual business income of MUR 600,000, as evidenced by the Mauritius Revenue Authority. For the last year under consideration, in case returns have not yet been filed at the MRA, audited accounts need to be submitted.